

政府總部  
發展局  
工務科  
香港添馬添美道 2 號  
政府總部西翼



Works Branch  
Development Bureau  
Government Secretariat

West Wing, Central Government Offices,  
2 Tim Mei Avenue, Tamar, Hong Kong

本局網址 Our Website: (035G0-01-2) in DEVB(PS) 105/23

本局檔號 Our Ref.:

來函檔號 Your Ref.:

電話 Tel No.: 3509 7337

傳真 Fax No.: 2521 9682

12 August 2020

To : Approved Contractors on  
List of Approved Contractors for Public Works and  
List of Approved Suppliers of Materials and Specialist Contractors for Public  
Works

Dear Sir/ Madam,

### Reminder on Corruption Prevention Measures for Recruitment of Workers

With respect to recruitment of workers, I write to remind you of the measures to preventing corruption and avoiding malpractices during the recruitment exercise as detailed in our letter dated 9 January 2018 under reference (02YFR-01-4) in DEVB(PS) 150/23. A copy of which, is attached for your easy reference.

In addition, you are also reminded of your responsibility in relation to the behaviour of your employees, agents and sub-contractors pursuant to paragraphs 2.1.4 and 3.1.4 of the Contractor Management Handbook. In this connection, you are requested to strengthen the supervision of your employees, agents and sub-contractors and relay the measures mentioned above to them for raising corruption prevention awareness of site personnel. You may also obtain copies of the enclosed poster from the Community Relations Department of Independent Commission Against Corruption ("ICAC") for posting at construction sites.

For further information or enquiry on corruption prevention, please visit the website of the Corruption Prevention Advisory Service ("CPAS") of ICAC (<http://epas.icac.hk>) or contact CPAS by phone at 2526 6363 or by email at [epas@cpd.icac.org.hk](mailto:epas@cpd.icac.org.hk).

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Hortensia Chan', written over a horizontal line.

(Ms. Hortensia CHAN)  
for Secretary for Development

c.c. Hong Kong Construction Association  
Hong Kong General Building Contractors Association Limited  
The Hong Kong Federation of Electrical and Mechanical Contractors Limited  
Hong Kong Electrical and Mechanical Contractors Associations Limited

□

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Works Branch  
Development Bureau  
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West Wing, Central Government  
Offices,  
2 Tim Mei Avenue, Tamar, Hong

本局網址  
Our Website: <http://www.devb.gov.hk>

本局檔號  
Our Ref.: (02YFR-01-4) in DEVB(PS) 105/23

來函檔號  
Your Ref.:

電話  
Tel No.: 3509 8337

傳真  
Fax No.: 2521 9682

電 郵  
E-mail: [chanywh@devb.gov.hk](mailto:chanywh@devb.gov.hk)

All contractors on the  
List of Approved Contractors for Public Works  
List of Approved Suppliers of Materials and Specialist  
Contractors for Public Works (the Specialist List)

9 January 2018

Dear Sirs,

**List of Approved Contractors for Public Works (List)  
and  
List of Approved Suppliers of Materials and Specialist Contractors  
for Public Works (the Specialist List).**

**Corruption Prevention Measures for Recruitment of Workers**

I refer to the recent Corruption Prevention Liaison Meeting between Development Bureau and Independent Commission Against Corruption (ICAC) and the Building Contractors Committee meeting in end 2017. I write to provide the following with regard to preventing corruption and avoiding malpractices during the recruitment of workers for your attention –

- (i) Prohibit employees from soliciting and accepting advantages in relation to the recruitment of workers ;
- (ii) Enhance the transparency of payment of wages to workers and put in place control measures in the procedures for recruitment of workers;
- (iii) Arrange payment of introduction fee, if applicable, directly by the employer; and

- (iv) Remind employees and workers to be vigilant and report suspected corruption to the ICAC immediately.

Integrity of contractors plays a vital role in successful delivery of public works projects. Your full support and cooperation in this regard would be appreciated.

I would like to take this opportunity to remind your responsibility in relation to the behaviour of your employees, agents and sub-contractors with reference to paragraph 2.1.4 of the Contractor Management Handbook. Please strengthen the supervision of your employees, agents and sub-contractors and relay the above to them in order to prevent corruption and cultivate ethical practices in the construction industry.

For information or enquiry on corruption prevention, please visit the website of the Corruption Prevention Advisory Service (CPAS) of ICAC (<https://cpas.icac.hk/>) or contact CPAS by phone at 2526 6363 or by email at [cpas@cpd.icac.org.hk](mailto:cpas@cpd.icac.org.hk).

Yours faithfully,



(Ms. Hortensia CHAN)  
for Secretary for Development

c.c. Hong Kong Construction Association  
Hong Kong Electrical and Mechanical Contractors Associations Limited  
The Hong Kong Federation of Electrical Mechanical Contractors Limited  
Hong Kong General Building Contractors Association Limited

# 注意

搵工唔使介紹費

回藉非規行  
走無得貪污

Don't Bribe for Jobs  
Trade Practice is No Defence

舉報貪污熱線  
Report Corruption Hotline

**25 266 366**

Fax Pages: 5/5



社區關係處  
Community Relations Department



CONSTRUCTION  
INDUSTRY COUNCIL  
建造業議會