

Checklist in sending application for Noise Emission Label

1. Checklist of items to be submitted when applying for Noise Emission Labels (NELs):

ITEMS	DESCRIPTION
Application Form	Application form for air compressor NELs or Application form for hand-held percussive breaker NELs
EEC type - Examination certificate or EC Declaration of Conformity & relevant documentation under the Directive 2000/14/EC of the European Union or Noise Testing Report	An EEC type-examination certificate which may be used to cover a number of equipment of the same model and make or (1) An EC Declaration of Conformity as required under Article 8 of EU Directive 2000/14/EC (subject to latest version of the Directive)); AND (2) Assessment report/ Certificate of conformity issued by Notified Body as required under Annex VI, VII of the Directive; or document demonstrating that the quality assurance system has been approved by the Notified Body as required under Annex VIII of the Directive; AND (3) The relevant technical report of noise measurement / noise emission assessment / noise test (confirming compliance to the relevant noise limits as specified under Article 12 of the Directive) or A noise testing report certifying compliance of noise emission standards issued by a corporate member of the Institute of Acoustics, UK*
Other relevant information, if available	For example: trade leaflets/brochures of the particular equipment and/manufacturing date of the equipment
Photocopy of Business Registration Certificate (BRC) OR Hong Kong Identity Card (HKID)	1 copy of BRC if the applicant is a company OR HKID if the applicant is an individual.

2. The application form must be duly completed and signed by the applicant.
3. The application fee for each NEL applied for is HK\$530. Cheques shall be crossed and made payable to "The Government of the Hong Kong Special Administrative Region". The fee payable on submission of the applications will not be refunded.
4. The application will be processed within 28 days (90% in 15 days under EPD's performance pledge).
5. You may submit your application to an appropriate office of the Environmental Protection Department.

Offices	Office Addresses	Tel. No.	Control Districts
Revenue Tower Office	33/F., Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong.	2824 3773	---
Cheung Sha Wan Government Offices	8/F., Cheung Sha Wan Government Offices, 303 Cheung Sha Wan Road, Kowloon.	2402 5200	---
Regional Offices:			
Regional Office (East)	5/F., Nan Fung Commercial Centre, 19 Lam Lok Street, Kowloon Bay, Kowloon.	2755 5518	Kwun Tong, Wong Tai Sin, Sai Kung, Yau Tsim Mong & Kowloon City
Regional Office (South)	2/F., Chinachem Exchange Square, 1 Hoi Wan Street, Quarry Bay, Hong Kong.	2516 1718	Hong Kong Island & Islands
Regional Office (West)	8/F., Tsuen Wan Government Offices, 38 Sai Lau Kok Road, Tsuen Wan, New Territories.	2417 6116	Tuen Mun, Tsuen Wan, Kwai Tsing & Sham Shui Po
Regional Office (North)	10/F., Sha Tin Government Offices, 1 Sheung Wo Che Road, Sha Tin, New Territories.	2158 5757	Yuen Long, Sha Tin, Tai Po & North

* The Hong Kong Institute of Acoustics may provide a list of the corporate members showing interest in rendering service for noise tests. Please contact the Institute at e-mail : admin@hkioa.org